



IS PLEASED TO HAVE
BEEN APPOINTED THE
OFFICIAL SHOW SERVICE
CONTRACTOR FOR
APPrO 2006

As the official show services contractor, we look forward to the opportunity to work with you to help make your participation in the show a success!

Please ensure that you review this section carefully as it contains information, **SPECIAL PRICES** and order forms for each of the many services being provided by **GES CANADA**.

For your convenience, we will be offering the following services:

- ✓ Online Ordering
- ✓ Furnishings
- ✓ Carpet & Underpadding
- ✓ Specialty Furniture
- ✓ GEM Exhibits
- ✓ Labour
- ✓ Material Handling

For information, order forms and pricing on additional GES CANADA services available to you (GEM Accessories/Accessories/Signs and Plants), please contact our **Exhibitor Service Team at: 905-283-0500**.

To take advantage of our **ADVANCED PRICES**, all order forms and full payment must be received on or before the Deadline Date of **October 27, 2006** as indicated on each form. **GES CANADA** accepts Visa, Mastercard, American Express, Cheques and Cash as methods of payment for our services. All exhibitors are responsible for payment of G.S.T. and P.S.T. when exhibiting in Ontario.

If you need assistance or additional information, please contact our **Exhibitor Services Department at (905) 283-0500**.



Online Ordering

GES CANADA is proud to provide our online ordering service for the upcoming:

APPrO 2006
November 13 - 15, 2006
Metro Toronto Convention Centre
Hall G

In order to protect your privacy, we have placed the following login and password on our online order form to restrict access to exhibitors for this event only. In addition, our order form is located on an "SSL" secure server to protect your credit card information. You will see a little padlock at the bottom of your web browser verifying this security feature.

To access our online order forms: **www.gesexpo.ca**. Enter the city and click on GES online ordering. Input the login and password below.

Here is your security login & password: Login : 2006
Password : 15427

ADVANCE PRICE:

To qualify for **Advance Prices**, orders must be received *with payment in full on or before the deadline date.* Late orders will be charged the **After Deadline Prices**. Orders without payment cannot be processed until payment is received and will be charged the **After Deadline Prices**.

METHOD OF PAYMENT:

GES CANADA accepts American Express, MasterCard, Visa, Debit Card, Cheque and Bank Wire Transfers. Purchase Orders are not considered payment. **Exhibitors will be charged a \$25.00 fee for returned NSF cheques.**

BANK WIRE TRANSFER INFORMATION

GES CANADA
c/o Canadian Imperial Bank of Commerce
939 Lawrence Avenue East
Don Mills, Ontario, Canada
M3C 1P9

Transit No: 00132
Account No: 73-07616

To properly credit your account, please complete the **WIRE TRANSFER FORM** and send the following information to the GES CANADA address listed on the order forms. Should you require a **BANK WIRE TRANSFER FORM**, please call 905-283-0500

- *Exhibiting company, show name & booth #.
- *Date and amount of transfer.
- *Bank and country where transfer originated.

NOTE: There is a \$10.00 Service Charge applicable on all wire transfers.

PAYMENT SCHEDULE:

Payment for all services must be pre-paid in full. GES CANADA will not provide Material Handling, In-Booth Forklifts, or Installation and Dismantle Labour Services without your company's **CREDIT CARD AUTHORIZATION FORM** on file.

THIRD PARTY BILLING:

You may arrange for an exhibit house or other agent to manage your exhibit & order services on your behalf. GES CANADA will agree to this arrangement if the exhibit house or agent makes satisfactory payment arrangements with us. In the event the authorized Third Party does not pay, each exhibiting company is ultimately responsible for all charges incurred on its behalf. See **THIRD PARTY BILLING REQUEST FORM**.

ADJUSTMENTS AND CANCELLATIONS:

Adjustments to your invoice *will not be made after the close of the show.* Some items, services and labour are subject to cancellation fees. Refer to each order form for details.

ALL EXHIBITORS MUST PAY BOTH 6% GST & 8% PST ON ALL ORDERS.

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: (905) 283-0500 Fax: (905) 283-0501

SHOW: APPrO 2006 EXHIBITOR INFORMATION BOOTH #: _____ COMPANY _____ STREET _____ CITY _____ PROV/STATE _____ CODE _____ E-MAIL _____ PHONE _____ FAX _____ CONTACT NAME _____	ADVANCE PRICE DEADLINE DATE: October 27, 2006 CREDIT CARD AUTHORIZATION <input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <table border="1" style="width:100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width:25%;"></td> <td style="width:25%;"></td> <td style="width:25%;"></td> <td style="width:25%;"></td> </tr> </table> EXPIRY DATE ____ / ____ / ____ CARDHOLDER NAME _____ CARDHOLDER SIGNATURE _____ <input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA)				

**ALL ORDERS MUST BE PREPAID IN FULL
(ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

FURNISHINGS

QTY	CAT. NO.	DESCRIPTION	ADVANCE PRICE	AFTER DEADLINE	TOTAL
	17	Grey Side Chair	31.00	43.00	
	14	Grey Arm Chair	44.00	62.00	
	16	Grey Counter Stool	60.00	84.00	
	72	Grey Lounge Chair	61.00	85.00	
	23	Coffee Table 18" High	50.00	70.00	
	21	Pedestal Table 30" High	61.00	85.00	
	32	Counter Storage Unit	160.00	224.00	
	33	Computer Counter	230.00	322.00	
	56	Wastebasket	11.00	15.00	
	55	Signholder	57.00	80.00	
	58	Coat Tree	28.00	39.00	
	70	Easel	36.00	50.00	
	75	Fishbowls (Sale Only)	24.00	34.00	

CARPET

Please see separate form.

Terms & Conditions

- All orders received after the Deadline Date will be processed at the After Deadline Price.
- Exhibitor is responsible for all items for the duration of the show.
- If a colour is not chosen, GES CANADA will choose a colour for you.
- Charges are for rental of equipment only. All items remain the property of GES CANADA.
- GES CANADA is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.
- All claims or discrepancies must be settled at the GES CANADA Service Centre prior to show closing.
- No refunds/exchanges on cancelled draped tables or custom booth draping once delivered. 50% refund on furnishings cancelled prior to show opening.

DRAPED DISPLAY TABLES 30" HIGH

- BLACK BLUE BURGUNDY GREEN RED SILVER WHITE

QTY	CAT. NO.	DESCRIPTION	ADVANCE PRICE	AFTER DEADLINE	TOTAL
	24	4 Ft. Long x 2 Ft. Wide	59.00	83.00	
	26	6 Ft. Long x 2 Ft. Wide	71.00	99.00	
	28	8 Ft. Long x 2 Ft. Wide	88.00	123.00	
		Drape Fourth Side	Add 27.00 ea.		

RAISED DRAPED DISPLAY TABLES 42" HIGH

- BLACK BLUE SILVER WHITE

	24H	4 Ft. Long x 2 Ft. Wide	88.00	123.00	
	26H	6 Ft. Long x 2 Ft. Wide	102.00	143.00	
		Drape Fourth Side	Add 27.00 ea.		

UNDRAPED TABLES

	<input type="checkbox"/> 4 Ft.	<input type="checkbox"/> 6 Ft.	<input type="checkbox"/> 8 Ft.	42.00	59.00	
Raised	<input type="checkbox"/> 4 Ft.	<input type="checkbox"/> 6 Ft.	Add 30.00 ea.			

CUSTOM BOOTH DRAPING

- BLACK BLUE RED SILVER WHITE

	10	3 Ft. High (Per Linear Ft.)	11.50	16.00	
	11	8 Ft. High (Per Linear Ft.)	15.50	22.00	

SUBTOTAL	
6% GST	
8% PST	
TOTAL	
GST #R104060264	

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

Signature

Date



CARPET ORDER FORM

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: (905) 283-0500 Fax: (905) 283-0501

SHOW: APPrO 2006	ADVANCE PRICE DEADLINE DATE: October 27, 2006
EXHIBITOR INFORMATION	CREDIT CARD AUTHORIZATION
BOOTH #: _____	<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX
COMPANY _____	_____ _____ _____ _____ _____ _____ _____ _____
STREET _____	EXPIRY DATE ____/____/____
CITY _____ PROV/STATE _____ CODE _____	CARDHOLDER NAME _____
E-MAIL _____	CARDHOLDER SIGNATURE _____
PHONE _____ FAX _____	<input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA)
CONTACT NAME _____	

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

BOOTH CARPET - STANDARD SIZE					
COLOUR SELECTION: <input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> GREY <input type="checkbox"/> RED					
QTY.	CAT. NO.	DESCRIPTION	ADVANCE PRICE	AFTER DEADLINE	TOTAL
	30	10 Ft. X 10 Ft. Single Booth	\$145.00	\$203.00	
	31	10 Ft. X 12 Ft. Single Booth	\$162.00	\$227.00	
	32	10 Ft. X 20 Ft. Double Booth	\$259.00	\$363.00	
	36	10 Ft. X 30 Ft. Triple Booth	\$432.00	\$605.00	
	37	10 Ft. X 40 Ft. Quadruple Booth	\$580.00	\$812.00	
	33	12 Ft. X 20 Ft. Double Booth	\$278.00	\$389.00	
	38	20 Ft. X 20 Ft. Quadruple Booth	\$588.00	\$823.00	
BOOTH CARPET - CUSTOM SIZE					
If your booth requires a size not listed above, please complete this section.					
COLOUR SELECTION: <input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> GREY <input type="checkbox"/> RED					
	35X	____ Ft. x ____ Ft. = ____ Sq. Ft.	\$1.65/Sq. Ft.	\$2.30/Sq. Ft.	
UNDERPADDING PRICE PER SQUARE FOOT INSTALLED (100 SQ. FT. MIN.)					
	BOOTH SIZE: ____ Ft. x ____ Ft. = ____ Sq. Ft.	\$0.82/Sq. Ft.	\$1.15/Sq. Ft.		
PROTECTIVE PLASTIC COVERING PRICE PER SQUARE FOOT INSTALLED (100 SQ. FT. MIN.)					
	BOOTH SIZE: ____ Ft. x ____ Ft. = ____ Sq. Ft.	\$0.39/Sq. Ft.	\$0.55/Sq. Ft.		

Terms & Conditions

- All orders received after the Deadline Date will be processed at the After Deadline Price.
- Exhibitor is responsible for all items for the duration of the show.
- No refunds/exchanges on carpets once delivered.
- Charges are for rental of equipment only. All items remain the property of GES CANADA.
- All claims or discrepancies must be settled at the GES CANADA Service Centre prior to show closing.
- If a colour is not chosen, GES CANADA will choose a colour for you. *Carpet colour subject to availability.*

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

SUBTOTAL	_____
6% GST	_____
8% PST	_____
TOTAL	_____
GST #R104060264	

Signature

Date

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: (905) 283-0500 Fax: (905) 283-0501

SHOW: <b style="font-size: 2em;">APPrO 2006	ADVANCE PRICE DEADLINE DATE: October 27, 2006								
EXHIBITOR INFORMATION	CREDIT CARD AUTHORIZATION								
BOOTH #: _____ COMPANY _____ STREET _____ CITY _____ PROV/STATE _____ CODE _____ E-MAIL _____ PHONE _____ FAX _____ CONTACT NAME _____	<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td> <td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td><td style="width: 25px;"> </td> </tr> </table> EXPIRY DATE _____ / _____ CARDHOLDER NAME _____ CARDHOLDER SIGNATURE _____ <input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA)								

**ALL ORDERS MUST BE PREPAID IN FULL
(ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	CAT NO.	DESCRIPTION	ADVANCE PRICE	AFTER DEADLINE	TOTAL
	41A	Blk Fanback Stool-5D	104.00	146.00	
	41B	30" Blk Bistro Table -5A	122.00	171.00	
	42A	Blk Leather Bistro Stool-5B	122.00	171.00	
	43A	Grey Fabric Bistro Stool-5F	142.00	199.00	
	44A	Blk Leather Meeting Chair-8B	68.00	95.00	
	44B	42" Blk Meeting Table-3A	111.00	155.00	
	45A	Grey Fabric Meeting Chair-8D	89.00	125.00	
	46A	Grey Fabric Stool-7H	84.00	118.00	
	46B	Grey Fabric Steno Chair-7I	65.00	91.00	
	47A	Blk Leather 2-Seater Sofa-1B	272.00	381.00	
	47B	Blk Leather Chair-1A	208.00	291.00	
	47C	Mahogany Coffee Table-9A	107.00	150.00	
	47D	Mahogany End Table-9B	96.00	134.00	
	47E	Blk Table Lamp-6C	41.00	57.00	
	48A	Grey Fabric 2-Seater Sofa-10B	241.00	337.00	

QTY	CAT NO.	DESCRIPTION	ADVANCE PRICE	AFTER DEADLINE	TOTAL
	48B	Grey Fabric Chair-10A	178.00	249.00	
	49A	Blk Leather Lounge Chair-11A	172.00	241.00	
	50A	Grey Fabric Lounge Chair-11B	148.00	207.00	
	51A	Bar Fridge-12D	153.00	214.00	
	51B	Bag Holder/Garment Stand-12C	137.00	192.00	
	51C	Wrought Iron Easel-12B	71.00	99.00	
	51D	Literature Stand-12A	137.00	192.00	
	52A	Blk Leather Highback Chair-7L	123.00	172.00	
	52B	Blk Leather Lowback Chair-7G	111.00	155.00	
	52C	Woodgrain Bookcase-7B	91.00	127.00	
	52D	Woodgrain Executive Desk-7C	247.00	346.00	
	53A	Iron/Glass Parsons Table-9E	172.00	241.00	
	53B	Iron/Glass Coffee Table-9C	107.00	150.00	
	53C	Iron/Glass End Table-9D	96.00	134.00	

3 Seater Sofa Available Upon Request

ON-SITE ORDERS ARE NOT AVAILABLE FOR THIS EQUIPMENT

Terms & Conditions

- All orders received after the Deadline Date will be processed at the After Deadline Price.
- Exhibitor is responsible for all items for the duration of the show.
- There will be no refunds/exchanges for cancellations on-site.
- Charges are for rental of equipment only. All items remain the property of GES CANADA.
- All claims or discrepancies must be settled at the GES CANADA Service Centre prior to show closing.

SUBTOTAL	
6%GST	
8%PST	
TOTAL	
	GST #R104060264

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

Signature

Date



GEM SHOW SPECIAL ORDER FORM

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: (905) 283-0500 Fax: (905) 283-0501

SHOW: **APPrO 2006**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

ADVANCE PRICE DEADLINE DATE: October 27, 2006

CREDIT CARD AUTHORIZATION

MASTERCARD VISA AMEX

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EXPIRY DATE ____ / ____

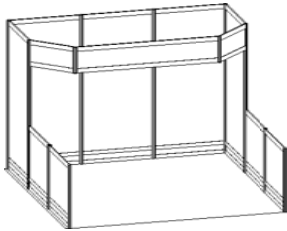
CARDHOLDER NAME _____

CARDHOLDER SIGNATURE _____

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

Show Special

→ Spend less → Sell More → Look great

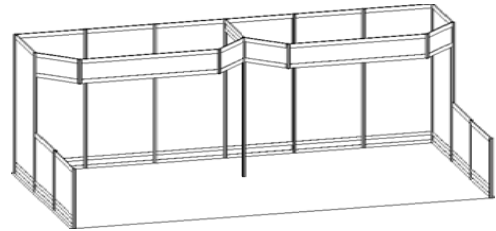


\$885.00

PACKAGE A: 10'X10' BOOTH

- Header Sign - 12" x 78"
- Infill Panels
- Colour Coordinated 10'x10' Carpet
- Price after Deadline Date: **\$1,239.00**

- ✓ Installed and Dismantled
- ✓ Ready before you arrive
- ✓ No Labour Costs
- ✓ No Trucking Costs
- ✓ Includes Carpet
- ✓ Includes Header Sign(s)
- ✓ Choice of Colours
- ✓ Accessories Available
- ✓ Custom Signs Available



\$1,326.00

PACKAGE B: 10'X20' BOOTH

- 2-Header Signs - 12" x 78" each
- Infill Panels
- Colour Coordinated 10'x20' Carpet
- Price after Deadline Date: **\$1,856.00**

Indicate Date and Time you plan to arrive to merchandise your exhibit: _____ Date _____ Time _____

PLEASE COMPLETE THE FOLLOWING:

SIZE ORDERED: PACKAGE A: 10'X10' PACKAGE B: 10'X20'

Infill Panel Colour: Black Blue Red Grey Forest Green Burgundy White

Carpet Colour: Black Blue Red Grey Hunter Green

[All panel & carpet colours subject to availability.]

Package A Identification Sign to Read: _____

Package B Identification Sign to Read: Left _____ Right: _____

Black Block Letters on White Background

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

Terms & Conditions

- Does not include lighting or electrical service.
- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.
- All orders received after the Deadline Date will be processed at the After Deadline Price
- GES CANADA is not responsible for exhibit materials left in GEM rental exhibits or counter storage units

SUBTOTAL	_____
6%GST	_____
8%PST	_____
TOTAL	_____
GST #R104060264	

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

Signature

Date



GEM EXHIBIT SYSTEM ORDER FORM

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: (905) 283-0500 Fax: (905) 283-0501

SHOW: **APPrO 2006**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

ADVANCE PRICE DEADLINE DATE: October 27, 2006

CREDIT CARD AUTHORIZATION

MASTERCARD VISA AMEX

_____|_____|_____|_____|_____|_____|_____|_____|

EXPIRY DATE ____/____/____

CARDHOLDER NAME _____

CARDHOLDER SIGNATURE _____

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**ALL ORDERS MUST BE PREPAID IN FULL
(ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

Model Number	Advance Price	After Deadline Price	Model Number	Advance Price	After Deadline Price
Model #1	\$1,350.00	\$1,890.00	Model #6	\$2,850.00	\$3,990.00
Model #2	\$1,195.00	\$1,673.00	Model #7	\$2,950.00	\$4,130.00
Model #3	\$1,425.00	\$1,995.00	Model #8	\$2,750.00	\$3,850.00
Model #4	\$1,555.00	\$2,177.00	Model #9	\$2,895.00	\$4,053.00
Model #5	\$1,585.00	\$2,219.00	Model #10	\$3,250.00	\$4,550.00

PACKAGE INCLUDES: - Installation & Dismantling - Choice of Carpet Colour
- Choice of Panel Colour - Company Identification Sign

Package Does Not Include: Cleaning, Light Fixtures or Electrical Outlets

PLEASE COMPLETE THE FOLLOWING: MODEL NUMBER: _____

Upgrade options available. Contact Exhibitor Services.

Font Colour: Black

Infill Panel Colour: Black Fabric Blue Fabric Grey Fabric White Hardwall *(Fabric Panels are velcro compatible)*

Carpet Colour: Black Blue Grey Red *(All panel & carpet colours subject to availability.)*

Models 1, 2, 3, 4, 5, 6, 8 or 9 Identification Sign to Read: _____

Models 7 or 10 Identification Sign to Read: Left: _____ Right: _____

Indicate Date & Time for Arrival: _____

Terms & Conditions

- Payment may be made by cheque up to two weeks prior to the 1st day of move in.
- All orders received after the Deadline Date will be processed at the After Deadline Price.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment only. All items remain the property of GES CANADA.
- No refunds/exchanges once show move-in begins. All claims or discrepancies must be settled prior to show closing.
- GES CANADA is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.

SUBTOTAL	_____
6% GST	_____
8% PST	_____
TOTAL	_____
GST #R104060264	

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

Signature

Date

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: (905) 283-0500 Fax: (905) 283-0501

SHOW: <b style="font-size: 2em;">APPrO 2006	ADVANCE PRICE DEADLINE DATE: October 27, 2006
EXHIBITOR INFORMATION	CREDIT CARD AUTHORIZATION
BOOTH #: _____ COMPANY: _____ STREET: _____ CITY: _____ PROV/STATE: _____ CODE: _____ E-MAIL: _____ PHONE: _____ FAX: _____ CONTACT NAME: _____	<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX _____ EXPIRY DATE: ____ / ____ / ____ _____ CARDHOLDER NAME: _____ _____ CARDHOLDER SIGNATURE: _____ <input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA)

CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE

LABOUR RATES ARE CHARGED PER PERSON AT **A MINIMUM CHARGE OF ONE HOUR**. LABOUR OVER ONE HOUR IS CHARGED IN 1/2 HOUR INCREMENTS. IF GES CANADA SUPERVISION IS REQUIRED ADD 30% OF THE TOTAL LABOUR COST (\$25 MINIMUM).
(A 30% SURCHARGE WILL BE APPLIED TO ON-SITE ORDERS)

Straight Time 8:00a.m. - 4:00p.m. Monday-Friday \$79.00 PER HOUR	Overtime 4:00p.m. - 6:00p.m. Monday-Friday 8:00a.m.-4:00p.m. Sat & Sun \$118.00 PER HOUR	Double Time After 6:00p.m. Mon-Fri After 4:00p.m. Sat & Sun All Holiday Hours \$155.00 PER HOUR
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(6% GST & 8% PST TAXES APPLICABLE)

INSTALLATION	Set Up Drawings or Photos Required: <input type="checkbox"/> yes <input type="checkbox"/> no Attached: <input type="checkbox"/> yes <input type="checkbox"/> no
Carrier: _____	Delivery Date: _____ Delivery Time: _____ <input type="checkbox"/> a.m. <input type="checkbox"/> p.m. Day / Date/ Month / Year
SUPERVISION	<input type="checkbox"/> By Exhibitor (Provide Name of Rep): _____ <input type="checkbox"/> By GES CANADA (Exhibitor <u>MUST</u> be Present to Supervise) (Exhibitor does <u>NOT</u> have to be present)
DATE LABOUR REQUIRED: _____	START TIME REQUIRED: _____ <input type="checkbox"/> a.m. <input type="checkbox"/> p.m. Day / Date/ Month / Year
NUMBER OF PEOPLE REQUIRED <input style="width: 40px;" type="text"/>	X HOURS PER PERSON <input style="width: 40px;" type="text"/> = TOTAL HOURS <input style="width: 60px;" type="text"/>

DISMANTLING	Carrier: _____	Pick-up Date: _____	Pick-up Time: _____ <input type="checkbox"/> a.m. <input type="checkbox"/> p.m. Day / Date/ Month / Year
SUPERVISION	<input type="checkbox"/> By Exhibitor (Provide Name of Rep): _____ <input type="checkbox"/> By GES CANADA (Exhibitor <u>MUST</u> be Present to Supervise) (Exhibitor does <u>NOT</u> have to be present)		
DATE LABOUR REQUIRED: _____	START TIME REQUIRED: _____ <input type="checkbox"/> a.m. <input type="checkbox"/> p.m. Day / Date/ Month / Year		
NUMBER OF PEOPLE REQUIRED <input style="width: 40px;" type="text"/>	X HOURS PER PERSON <input style="width: 40px;" type="text"/> =TOTAL HOURS <input style="width: 60px;" type="text"/>		

EXHIBITOR MUST REPORT TO GES CANADA SERVICE DESK TO RECEIVE THEIR LABOUR

Terms & Conditions

- When Exhibitor is supervising labour the Exhibitor must check labour in and out at the GES CANADA Service Desk.
- We reserve the right to change Labourers and/or rates as shifts change.
- All claims or discrepancies must be settled within one week of show closing.
- Uncancelled labour will be charged a minimum fee of 1 hour per man.
- GES CANADA Limits of Liability apply.

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

Signature

Date

GST #R104060264



IMPORTANT – PLEASE READ CAREFULLY

MATERIAL HANDLING SERVICE INFORMATION

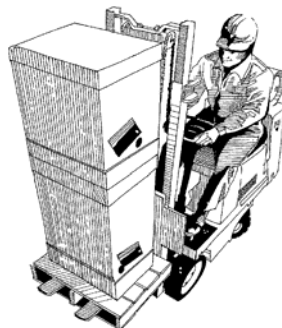
Exhibitors are permitted to receive and unload their own shipment(s) providing a representative of their company is present to receive the shipment(s) at the time of delivery, and they are able to unload their shipment/s without the use of a forklift. **If unable to meet these requirements, GES CANADA has been appointed by Show Management to perform these services for APPrO 2006, at the expense of the exhibitor.**

Material Handling services are billed per each shipment received, per each forklift used, based on a 1 hour minimum charge (including move in and move out). **Please note: billing is based on Regular, OT or DT, depending on the date and time the shipment(s) are received and shipped.**

Material Handling Service Includes

- * UNLOADING OF YOUR CARRIER & DELIVERY TO YOUR BOOTH
- * REMOVING OF EMPTY CONTAINERS/CRATES/SKIDS FROM BOOTH TO STORAGE
- * RETURNING OF EMPTY CONTAINERS/CRATES/SKIDS TO BOOTH AFTER SHOW
- * RETURN OF YOUR CONTAINERS/CRATES/SKIDS TO THE LOADING DOCK
- * RELOADING OF SHIPMENT(S) FROM DOCK TO CARRIER

If this additional service is required please fill out the **Material Handling Order Form included in your kit.**





MATERIAL HANDLING ORDER FORM

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: (905) 283-0500 Fax: (905) 283-0501

SHOW: **APPrO 2006**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

ADVANCE PRICE DEADLINE DATE: October 27, 2006

CREDIT CARD AUTHORIZATION

MASTERCARD VISA AMEX

_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|

EXPIRY DATE _____/_____/_____

Cardholder's Name

Cardholder's Signature

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE

MATERIAL HANDLING SERVICE WILL BE AVAILABLE TO ASSIST EXHIBITORS WITH IN AND OUT HANDLING OF EXHIBITOR MATERIALS AT A **MINIMUM CHARGE OF ONE HOUR** PER SHIPMENT PER FORKLIFT (INCLUDES MOVE-IN AND MOVE-OUT).

THIS SERVICE IS NOT PAID FOR BY SHOW MANAGEMENT

Straight Time
8:00am - 4:00pm
Monday - Friday

\$164.00 PER HOUR

Overtime
4:00pm - 6:00pm
Monday - Friday
8:00am - 4:00 pm Sat & Sun

\$197.00 PER HOUR

Double Time
After 6:00pm - Mon-Fri
After 4:00pm Sat & Sun
All Holiday Hours

\$233.00 PER HOUR

A 30% SURCHARGE WILL BE APPLIED TO ON-SITE ORDERS.
(6% GST IS APPLICABLE)

PLEASE COMPLETE THE FOLLOWING:

Goods are scheduled for delivery to: Show Site Advance Warehouse

Date goods are scheduled to arrive: _____ Total Weight: lbs. Kg.

Carrier Name: _____ Number of Pieces: _____

SERVICES WILL BE CHARGED FOR ACTUAL TIME ON JOB

Terms & Conditions

- Collect shipments will not be accepted.
- GES CANADA is not responsible for concealed damage, damage to loose or inadequately packed shipments or loss of merchandise after delivery to booth.
- It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage for their exhibit properties.
- All claims or discrepancies must be settled at the GES CANADA Service Centre prior to show closing.
- GES CANADA's Limits of Liability & Responsibility apply to this service.

SUBTOTAL	_____
6%GST	_____
TOTAL	_____
	GST #R104060264

I have read and understand the Terms & Conditions of my Agreement with GES CANADA.

Signature

Date

1. GES CANADA Exposition Services and its subcontractors shall not be responsible for damage to uncrated materials; materials improperly packed, glass breakage or concealed damage.

2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by GES CANADA or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended.

Therefore, it is agreed that GES CANADA and its subcontractors are not responsible for the loss or disappearance of Exhibitor's materials after the same have been delivered to Exhibitor's booth, nor are GES CANADA and its subcontractors responsible for Exhibitor's materials before they are picked up from the Exhibitor's booth for loading after the show. Consequently, all bills of lading covering outgoing shipment(s) submitted to GES CANADA or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.

3. GES CANADA and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to GES CANADA in time to obtain the proper equipment.

4. GES CANADA and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.

5. GES CANADA and its subcontractors shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.

6. It is understood that GES CANADA and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable to GES CANADA hereunder are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. It is further understood and agreed that GES CANADA and its subcontractors do not provide for full liability should loss or damage occur. It is agreed that if GES CANADA or its subcontractors should be found liable for loss or damage to Exhibitor's equipment, the liability shall be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$0.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance or nonperformance of obligations imposed by the offering of

services to Exhibitor's or from negligence, active or otherwise, by GES CANADA, its subcontractors or their employees.

7. GES CANADA, and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impracticable to exhibit same.

8. Claims for loss or damage must be submitted to GES CANADA by the close of the show. No suit or action shall be brought against GES CANADA or its subcontractors more than one year after the cause of action.

9. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that GES CANADA and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of GES CANADA or its subcontractors shall sign a delivery receipt, bill of lading or other document, we agree that GES CANADA or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.

10. GES CANADA and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills, such as a courier or van lines. Such shipments will be delivered to booth without guarantee of piece count or condition.

11. Empty container labels will be available at the GES CANADA Service Centre. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and GES CANADA and its subcontractors assume no responsibility for loss or damage to contents while containers are in storage or for mislabeled containers.

12. In order to expedite removal of materials from the show site, GES CANADA shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no disposition is made by the Exhibitor, materials will be taken to a warehouse to await Exhibitor's shipping instructions, and the Exhibitor agrees to be responsible for payment of charges relating to such handling at the warehouse. GES CANADA assumes no liability as a result of such re-routing or handling.

13. The Exhibitor agrees, in the event of a dispute with GES CANADA or its subcontractors relative to any loss or damage to any of your materials or equipment, that the Exhibitor will not withhold payment in any amount due to GES CANADA for material handling services or any other services provided by GES CANADA or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay GES CANADA prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against GES CANADA or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

The consignment or delivery of a shipment to GES CANADA or its subcontractors by an Exhibitor or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 through 13 above.

Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Be sure your liability insurance is in effect during transit and return of your materials, during storage and at show site.